**Members:** Awa Conteh, Cullen Ryan, Vickey Merrill, Awa Conteh, Erin Kelly, Dan Hodgkins, Kelly Watson, Chris Bicknell, Norm Maze, Mike Merrill, Ginny Dill, Beverly G.H., Aaron Geyer, Cheryl Harkins, Sharon Jordan, Scott Tibbitts, Hanna Gregory, Lauren Bustard, Gerald Botta, Bill Higgins Jr

**Guests:** Rori Knight-Durham, Brittany Odom, Eric Gammons, Michael Shaughnessy, April Reed, Stephanie Bailey, Amy Holland, Joe Locke

**Welcome, Adoption of Minutes & Moment of Silence**

- A moment of silence was observed for all those who have passed away while unhoused.

*-* ***Wes introduced a motion to approve minutes from May, Mike Merrill seconded. There was no discussion. No one abstained. No adjustments or changes. The minutes were unanimously approved as written.***

1. **What’s Happening with HUD:**

Bi-Weekly HUD Leadership Meeting – Tri-Chairs/MSHA/ HUD TAs', & DHHS.

* Focused on Coordinated Entry & Governance – a small group more focused on Governance.

Vickey, Awa, Scott, and Erin met to organize and facilitate figuring out very specific to-dos. – More Momentum -- A lot of work is being done- guided by the HUD-TA work plan

Several Coordinated Entry items on the “To Do”, going through that and committee spaces.

-            Adding housing providers back into case conferencing

-            creating a document that will advertise Coordinated Entry to housing providers not part of our system

-            Created report back roles (point persons):

* + Vickey reports back to the larger group, etc.- Governance, Structure work & By-laws. Work towards making updated Governance/Bylaws. Combining the two documents into one rather than 2 separate documents.
	+ Erin-point person for Coordinated Entry
	+ Cullen/Scott – point persons for Collaborative Applicant role & responsibilities task.

Cullen is hopeful to adopt some governance that has been successful in other states – hopeful to adopt quite quickly in a matter of a few months.

Zeroing in on Coordinated Entry, & things HUD is concerned about.

1. **Review of Board Retreat Discussion and Recommendations:**

**Purpose of the Board (Structure and Decision Making)**

**\*Plan is attached to meeting minutes. \***

- Considering recent meetings with HUD and HUD TA, which occurred after the Retreat, we need to incorporate their guidance and recommendations into any future planning.

-There is a Governance and Structure Work Group to address some of these issues now, The Work Group has been working on a Strategy Plan.

**Board Retreat discussion:**

Action plan –

* Increase Engagement from MCoC – Themes from the conversation:
* Increase Social Media presence – (Instagram, Facebook, X formerly Twitter.)
* Dan Hodgkins suggested – Education – Lunch/Learns or Facts/Snacks

\*\*If MCoC does go in the direction of social media, MSHA would not be willing to be the point person for managing social media, there is a fine line, and may easily get complicated, with the different platforms, and responses we could get. \*\*

1. **Procedure during Board President Decision:** 1 vote per agency (*we need to update our bylaws*) Mostly *a consensus on for this voting 1 agency – 1 vote for this decision.*

**Those running for Presidency Office:**

***Erin Kelly -***

First started out by volunteering at Preble in the kitchen – worked her way up to caseworker, supervisor, program manager & Director all in statewide veterans’ program. Introduced to systems-level work managed veterans by name list for some time – systems-level work about groundwork/relationships- connecting with clients.

Facing work is most important – how are we connecting with our clients? How will it make things better for the people we are serving?

Coordinated Entry – That was very challenging, but feels it makes her a good candidate for the board Presidency – We owe it to the clients to say the hard/difficult things.

***Awa Conteh****:*

Worked in homeless services for past 30 years

Began my work when I arrived in America from Gambia, Africa

In 1988, Job at Catholic Charities Maine as a case Work Technician

Worked with a lot of juveniles, out of the Equality Juvenile Jail Program – instead of sending Juveniles to jail we worked with them. Care Families/Homebase Families – Sisters of Mercy.

Systems – model – families and children. – Catholic Charities came and made it a business model – Billing each family that came in.

Left – went to City of Bangor – Community Services as a receptionist – revolved around the clients – City of Bangor received first CoC grant - focus is people of homelessness – you can tell a story through data

- #takesavillagetoraiseachild – MCoC is that child.

**Votes**

*Awa Conteh*

Homeless Advocacy for All (1)

Maine Coalition to End

Domestic Violence (1)

York County Shelters (1)

Shalom House (1)

DHHS, OBH (1)

CHOM (1)

Wabanaki Health and Wellness (1)

Waldo Comm. Action Partners (1, proxy vote)

**(9 total)**

*Erin Kelley:*

MaineHousing (1)

Preble Street (1)

New Beginnings (1)

City of Portland (1)

HOME, Inc. (1)

**(Total 5)**

PWLE/HVJ & VOANNE – two abstentions

Awa won with a majority vote with two abstentions.

***Congratulations Awa!***

*- Chair Seat – open Officer – Vice President – Open nominations until June 28th, 2024*

*Nominations for VP:* Mike Merrill was Nominated for Vice President.

**New Policies & By Laws**

The group agreed the focus should be on new policies and bylaws before jumping into all the additional items like social media or engagement. Focusing on the task at hand with HUD's request.

1. **Scott/April – PIT Counts Presentation:**

PIT (Point in Time) count – 2024, we have a report and a press release that will be going out upon approval, showing the numbers but also an explanation of the data. These will be posted along with the minutes. Scott reviewed both the report and press release in detail and answered questions. Then asked for a motion to approve both.

Wes Approved/Mike Seconded

**-** **Support MH to send this out – unanimous vote in support**

**-** **Kelly Watson – MH Research Dept gave okay, it will be posted Thursday at 4pm**

**(6.6.2024)**

1. **Improved System Data:**

- Commitment to By Name Lists

- Data quality standards

 - System performance measures/other metrics- full CoC asked MH to hire a consultant to make dashboards for data- making it more available & understandable.

-       Able to chart progress

-       Presenting data in multiple ways – visual/context

- Providing context to anomalies, so people aren't left to interpretation.

- The small subcommittee made progress in improving HIC.

**-MaineHousing RFP process is awaiting a decision from the CoC, on the collective applicant decision. – The Data Committee is recommending keeping MaineHousing as the HMIS Lead. – Full MCoC will need vote.**

1. **Coordinated Entry –**
	* Cloud burst to improve entry system
	* rewriting policies and procedures
	* creating rules for case conferencing.
2. **DEIB – Now a Committee of the CoC.**

 - **Next meeting Thursday August 1st, 2024, (no July meeting due to the holiday)**