**Resource Committee**

**Minutes**

**10/14/2022**

*Attendance*: Norm Maze (Shalom), Janice Lara-Hewey (Cath.Char), Josh Ruitto (COP-OSS) Awa Conteh (City of Bangor), Tara Hembree (MSHA), April Reed (MSHA), Linda Plourde (MSHA)

*Review of Minutes* from 09/09/2022. Linda motioned to accept. Janice second. None opposed. Minutes accepted. Will post on [www.mainehomelessplanning.org](http://www.mainehomelessplanning.org).

**Agenda:**

* **Proposed Action Steps:**

* PIT Count Planning/PIT Crew Lead Meetings: (Janice) The HUB coordinators will act as leads, there will be a meeting at the 4th Wednesday of the month. Trying to get the planning underway. Hub 2 coordinator is leaving his role. There is varying levels of experience and there will likely be a transition this year. (April) There will be an app for the PIT count this year. (Norm) Hoping to get some more information about the app so they can help the volunteers and others to learn. (Janice) Would volunteers use their own devices to use the app? (April) Yes, and there will be a requirement of security on the devices to be able to use the app for the count. There are a lot of training videos and there will be other training available for the app. There will also be paper forms. They will be put into the app later that is the central location for the PIT information. The app can be used offline and the forms will be automatically uploaded when a signal is found. Met with Symtec and it aligns with HUD requirements for confidentiality. Joe Locke is still working with the youth advisory committee to figure out if there will be a youth addendum to the PIT.

* Resource Committee Charter Review: Changes to Charter include adding specificity to focus of the MCoC and HUD requirements. These include racial equity, VAWA, Equal Access, LGBTQ issues, Veterans, youth, etc. Changed to DEIB and changed “LGBTQ issues” to LGBTQ+. Awa motioned to accept, Janice second. No discussion and none opposed. Motion accepted.
* Next Trainings: Equal Access Rule for LGBTQ/Intro to Sexual Orientation and Gender Identity is the next training on November 4th from 9-11am. Awa is looking into the GA training and Fair Housing.
* Old Business: None
* Other new business: Norm is stepping down as the co-chair of the Resource Committee. Thanks for your exceptional leadership!
* Program and organizational updates: Elena’s Way is open. New Service Center will open on March 1st.

**Next Meeting**: Friday December 9th, 2022 is the next Resource Committee Meeting.