**Resource Committee Meeting Minutes**

**March 7th, 2019**

Present: Mike Mooney (New Beginnings), Norman Maze (Shalom House Inc.), Patrick Sherwood (Shalom House Inc.), Janice Lara-Hewey (Catholic Charities), Amanda Castner (Maine Housing), Tia Knowlton-Basford (Maine Housing)

* The focus of this committee meeting was to review the Standing Committee Charter questions and provide suggestions and feedback on ways it could be updated to better reflect the responsibilities and goals of the committee.
* **What We Would Like to See in the Resource Committee**
  + Increase membership and participation in the Resource Committee.
  + Increase the engagement with community members.
  + A focus on the PIT count and how to improve the PIT count process.
  + Connecting with cities with consolidated plans.
  + Establishing training goals.
  + Continued feedback from the MCOC on what is required of the committee by the NOFA.
  + An increased use of technology, media engagement, and public relations.
  + Development of resources that aids in the understanding of the COC and its functions.
  + A focus on the big picture and the people we are supposed to be working with.
  + A focus on community wellness.
  + An awareness of people’s specialties within the COC, so we can connect new members to individuals who can best answer their questions.
* **Responsibilities of the Committee**
  + Work to recruit new members to the Resource Committee
    - Engage and educate the broader public including private businesses, landlords, law enforcement, educators, citizens, faith-based organizations, grass roots organizations, and persons who are homeless or were formerly homeless regarding the Continuum of Care planning activities and homelessness.
    - Provide orientation to all new MCOC members.
  + Plan and implement training and education opportunities for COC members, providers, and community members.
  + Plan and organize the annual Point in Time (PIT) count for the MCOC.
  + Provide and/or facilitate access to technical assistance, resources and support.
* **Long Term Goals for the Committee**
  + Open up officer positions with specific roles.
  + Facilitate the PIT statewide.
  + Define time frames for PIT Count and PIT Count planning.
  + Conduct trainings within a set timeframe.
  + Expand training options to provide trainings which appeal to the broader community.
  + Develop a workflow chart that breaks down the structure of the COC.
  + Explore ways that technology can expand the grassroots involvement in the committee.
  + Increase media engagement.
  + Make improvements to the Maine Homeless Planning site.

Next Resource Committee Meeting scheduled for April 4, 2018 from 1:00-3:00pm at New Beginnings in Lewiston (call-in option to be provided before the meeting)