**Agenda Items to Discuss 7/13/18 Summary**

Attendees: Bill Higgins, Josh D’alessio, Veronica Ross, Joanie Klaymen, Rob Parritt, Ginny Dill, Vickey Rand, Betty Palmer, Scott Tibbits (for the beginning of the meeting), and Amy Grommes Pulaski

1. **Call for New Projects**

* Status update/ posting

There have been three projects that have been submitted. There was an extension to submit until Monday July 16. The number or questions was also shortened.

*Will there be match for bricks and mortar?* This is not yet known.

This information is not yet known and the deadline for submitting an intent to apply for bricks and mortar projects is Monday. This should be known prior to Calling for new projects. If MaineHousing does submit a new application this could look like a conflict if match is provided.

*Note: In the future, MaineHousing should determine whether Bricks and Mortar funds are available prior to the Call for New Projects.*

1. **Letter of Intent to Renew**

* Status update

The only project not renewing is PCHC. TOA has not responded, but will soon. They are considering consolidation and are exploring approval within.

1. **Monitoring Results/ Appeals**

* Status of sharing results with projects

Monitoring results were reviewed at the last meeting. Each project had an opportunity to review and discuss the monitoring results and reply. On July 23rd the group will meet again and do any final changes. This information will be incorporated into the Final Threshold Spreadsheet, which will be complete by the end of July.

1. **Selection Committee Process/ Members**

* List of returning members

There is a list of possible members that was generated. The next step is to reach out ot those identified, advertise on MaineHomelessPlanning, and promote through the Regional Homeless Councils and other groups (Like the Affordable Housing meeting organized by Denise Lord at Maine Housing).

Goal: To have 5-7 members, and statewide representation.

1. **Scoring Tool**

* Review 2017 tools, update, revise?
* Explore the impact of using other tools for MCOC projects
* Next steps

The group reviewed the Renewal Scoring tool and discussed the following thoughts:

* Consolidation Projects: We do not need to address on the renewal projects.
* Transition Projects: Do we want to add transition projects?

They made some minor edits and agreed to share with the COC BOD at their August Meeting.

**NEW**

* Expansion projects are evaluated under project type.
* Reallocation projects do not apply for funds.
* The group reviews the questions and point allocations.
* **Recommendation- Discuss new Scorecard at BOD meeting.** (read NOFA to understand)
  + Where does DV fall, how does HMIS be addressed, and CE?

Application Review Process Recommendations:

* **To have in person presentations for new projects. Allowing new projects the opportunity to present and explain their project.**
* **To have a COC Expert to attend Selection Committee meetings to answer questions about the COC and HUD related Questions. Recommendation: Donna Kelley.**

1. **Ranking Protocol**

* Review 2017 Protocol- All *Renewals* above all *1st Time Renewals* above all *New*.
* By Score? Other recommendations.
* Next steps

**Ranking Recommendation:**

* **ALL new projects are in Tier 2 because of a possible unintended consequence of a person.**

1. **Scoring/ Ranking Appeals**

* Review recommendations
* Discuss/ recommend process
* Next steps

Reviewed draft. Recommended to compare with HUD guidelines and other cities. To revise and discuss at MCOC meeting on July 20.

**Complete:**

**Scoring Ranking Results Process**

* Complete

Next meeting: None scheduled.